

K.T.S.P Mandal's

Hutatma Rajguru Mahavidyalaya, Rajgurunagar

Tal- Khed, Dist- Pune 410 505

Department of ZOOLOGY

Academic Year 2024- 2025

Report on Soft Skill Development Workshop

Sr. No.	Item	Particulars
1	Date	07/02/2025 and 08/02/2025
2	Name of Event	Soft Skill Development Workshop
3	Venue	Department of Zoology, Hutatma Rajguru Mahavidyalaya, Rajgurunagar
4	Time	12:00 pm to 5:00 pm
5	Duration of the programme	Two Day
6	Expense	---
7	Source of Financial Assistance	Self
8	Name of resource person	---
9	Name of coordinator	Prof. D. N. Birhade
10	Number of participants	25 students + 03 staff
11	Copy of the programme	---
12	Curricular/Co-Curricular/Extra-Curricular	Extra- Curricular
13	Activity belongs to Which Criteria of NAAC	V th & II nd

The Department of Zoology at Hutatma Rajguru Mahavidyalaya, Rajgurunagar, successfully organized a two-day workshop focused on developing soft skills among students. The primary objective of the workshop was to equip students with essential communication, leadership, and interpersonal skills, helping them become better professionals in their respective fields. The workshop is conducted on 7th and 8th February 2025.

The inauguration of the workshop was done by the hands of Principal Dr. S. S. Pingale. The event was graced by IQAC Coordinator Dr. P. S. Kulkarni, HOD of the Zoology Department Prof. D. N. Birhade, HOD of the Botany Department Dr. K. M. Nitnaware, Dr. Sangeetha J. S., invited guest Dr. Sudam Shinde, and zoology faculty members.



Photo 1 Principal Dr. S. S. Pingale inaugurating the workshop by watering the plant



Photo 2 Principal Dr. S. S. Pingale felicitating the guest lecturer of workshop Dr. Sudam Shinde by giving the plant sapling.

The first day of the workshop focused on foundational soft skills, including communication techniques, active listening, and Public Speaking & Presentation Skills. Dr. Sudam Shinde guided the students on these topics and he also engaged the participants in group activities and role-play scenarios to simulate communication. The second day focused on advanced soft skills such as leadership, teamwork, time management, and problem-solving. The alumni of the department, Mrs. Akashta Kanhurkar/Shinde, guided the students on problem-solving and decision-making skills. She also provided insights into emotional intelligence and stress management.



Photo 3 All staff members felicitating the guest lecturer Mrs. Akashta Kanhurkar/Shinde.

Prof. D. N. Birhade

Head, Department of Zoology



Date: 01/02/2025

To,
The Principal,
Hutatma Rajguru Mahavidyalaya,
Tal. Khed, Dist. Pune,
Rajgurunagar, 410 505

Subject: Request for Permission to Organize Soft Skill Development Workshop for
T. Y. B.Sc. students...

Respected Sir,

As above mentioned, Department of Zoology would like to arrange two days Soft Skill Development Workshop for T. Y. B.Sc. The workshop will be focused on improving key soft skills such as communication, leadership, teamwork, problem-solving, and time management, all of which are essential for professional growth and effective workplace collaboration.

Here are the preliminary details for the workshop:

- **Date(s):** 7th and 8th February 2025 at 12:00 pm to 5:00 pm
- **Duration:** 2 days
- **Location:** Department of Zoology, Hutatma Rajguru Mahavidyalaya, Rajgurunagar.
- **Target Audience:** T. Y. B. Sc. Students
- **Key Topics:** communication skills, leadership, time management

I believe this workshop will offer great value to all participants, fostering personal development. I kindly request your permission and support to move forward with organizing this workshop.

Thanking you.

Your Sincerely,



Prof. D. N. Birkhade,

Head, Department of Zoology

Handwritten signature and date:
01.02.2025



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Hutatma Rajguru Mahavidyalaya, Rajgurunagar, Pune 410 505
Department of Zoology

Department of Zoology, Hutatma Rajguru Mahavidyalaya, Rajgurunagar, Pune 410 505 organizing two-day workshop on "Soft Skill Development" dated on 7th & 8th February, 2025.

Programme Schedule

Day 1: 7th February 2025

Time	Activity/Lecture	
12: 00 PM to 12:15 PM	Inauguration of Workshop	Principal Dr. S. S. Pingale
12:15 PM to 12:30 PM	Welcome Address	Dr. S. V. Theurkar
12:30 PM to 12:45 PM	Remark/ Address	Principal Dr. S. S. Pingale
Communication & Leadership Skills		
12:45 PM to 1:45 PM	Session 1: Effective Communication Skills	Mrs. Akashta Kanhurkar/ Shinde
1:45 PM to 2:15 PM	Lunch Break	
2:15 PM to 3:15 PM	Session 2: Public Speaking & Presentation Skills	Dr. sudam shinde
3:15 PM to 4:15 PM	Session 3: Leadership Styles and Skills	Mrs. Akashta Kanhurkar/ Shinde
4: 15 PM to 4:30 PM	Tea Break	
4:30 PM to 5:00 PM	Group Activity	Dr. S. V. Theurkar




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Day 2: 8th February 2025

Time	Activity/Lecture	
Time Management & Problem-Solving		
12: 00 PM to 1:00 PM	Session 1: Time Management Strategies	Mrs. Akashta Kanhurkar/ Shinde
1:00 PM to 2:00 PM	Session 2: Problem-Solving & Decision- Making Skills	<i>Dr. sudam shinde</i>
2:00 PM to 2:30 PM	Lunch Break	
2:30 PM to 4:00 PM	Session 3: Emotional Intelligence and Stress Management	Mrs. Akashta Kanhurkar/ Shinde
4:00 PM to 4:15 PM	Tea Break	
4:15 PM to 4:45 PM	Group Activity	Dr. S. V. Theurkar
4:45 PM to 5:00 PM	Closing Remarks Feedback	Prof. D. N. Bihade




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K. T. S. P. Mandal's
HUTATMA RAJGURU MAHAVIDYALAYA
RAJGURUNAGAR, TAL. KHED, DIST. PUNE
Academic Year 2024-2025
Department of Zoology

Date: 03/02/2025

Notice

All the Students of the T.Y.B. Sc. are here by informed that Department of Zoology, Hutatma Rajguru Mahavidyalaya, Rajgurunagar, Pune 410 505 organized two-day workshop on "Soft Skill Development" dated on 7th & 8th February, 2025 at 12:00 pm to 5:00 pm. The attendance is compulsory to all the students for this Workshop.

Venue:- Zoology Laboratory.



Prof. D. N. Birhade

Head, Department of zoology

HEAD
Department of Zoology
Hutatma Rajguru Mahavidyalaya
Rajgurunagar, 410505.



Dr. S. S. Pingale


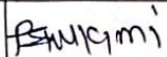
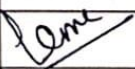


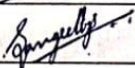
Principal

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**K. T. S. P. Mandal's
HUTATMA RAJGURU MAHAVIDYALAYA
RAJGURUNAGAR, TAL. KHED, DIST. PUNE
Academic Year 2024-2025
Department of Zoology**

Attendance of Invited Guests for Soft Skill Development workshop

Sr. No.	Name of Guest	Sign
1.	Dr. S. S. Pingale (Principal)	
2.	Dr. P. S. Kulkarni (HOD, Chemistry and IQAC Coordinator)	
3.	Dr. K. M. Nitnaware (HOD, Botany)	
4.	Dr. Sudam Shinde (SNG Institute of Management)	
5.	Mrs. Akashta Kanhurkar/ Shinde	
6.	Dr. Sangeetha J. S.	



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Hutatma Rajguru Mahavidyalaya
Rajgurunagar. 410505.



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RAJGURUNAGAR, TAL. KHED, DIST. PUNE
Academic Year 2024-2025
Department of Zoology

Attendance of Students for Soft Skill Development workshop

Date: - 7th and 8th February 2025

Sr. No.	Name of Student	Roll No.	07/02/2025 (Sign)	08/02/2025 (Sign)
1	Hile Sakshi Anil	7	<i>Sakshi</i>	<i>Sakshi</i>
2	Lohakare Aishwarya Mahesh	8	<i>Aishwarya</i>	<i>Aishwarya</i>
3	Gadade Sonali Ashok	30	<i>Sonali</i>	<i>Sonali</i>
4	Jadhav Harshada Someshwar	38	<i>Harshada</i>	<i>Harshada</i>
5	Rakshe Ekta Sanjay	52	<i>Ekta</i>	<i>Ekta</i>
6	Rakshe Kareri Chandrakant	53	<i>Kareri</i>	<i>Kareri</i>
7	Girigosani Shrutika Lakshman	34	<i>Shrutika</i>	<i>Shrutika</i>
8	Gunjal Neha Popat	35	<i>Neha</i>	<i>Neha</i>
9	Ingole Sumedh Aradhut	19	<i>Sumedh</i>	<i>Sumedh</i>
10	Pingle Khushi Devram	30	<i>Khushi</i>	<i>Khushi</i>
11	Wadekar Priya Subash	34	<i>Priya</i>	<i>Priya</i>
12	Dodamani Sabana Prakash	36	<i>Sabana</i>	<i>Sabana</i>
13	Snehal Ganesh Ujgaonkar	64	<i>Snehal</i>	<i>Snehal</i>
14	Shubhangi Krishna Jadhav	39	<i>Shubhangi</i>	<i>Shubhangi</i>
15	Priya Vijay Raut	54	<i>Priya</i>	<i>Priya</i>
16	Vaishnavi Kanifnath Sawant	41	<i>Vaishnavi</i>	<i>Vaishnavi</i>
17	Pornima Rajesh Walunj	3	<i>Pornima</i>	<i>Pornima</i>
18	Payal Mohan Pingale	1	<i>Payal</i>	<i>Payal</i>
19	Shweta Sanjay Dhavate	32	<i>Shweta</i>	<i>Shweta</i>
20	Pratiksha Dnyandev Wadekar	66	<i>Pratiksha</i>	<i>Pratiksha</i>

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Department of Zoology
Hutatma Rajguru Mahavidyalaya




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HUTATMA RAJGURU MAHAVIDYALAYA
RAJGURUNAGAR, TAL. KHED, DIST. PUNE
Academic Year 2024-2025
Department of Zoology

Attendance of Students for Soft Skill Development workshop

Date: - 7th and 8th February 2025

Sr. No.	Name of Student	Roll No.	07/02/2025 (Sign)	08/02/2025 (Sign)
1	Patil Vaishnavi Kisan	51	Vkpatil	Vkpatil
2	Poyat maruti chaudhari	24	Poyat	Poyat
3	Pallavi Dattatray Bangar	19	Pallavi	Pallavi
4	Rutuja Balu Lagad	44	Rutuja	Rutuja
5	sejal subhash padwal	50	sejal	sejal
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Feedback form of Soft Skill Development workshop

Date: - 7th and 8th February 2025

Name of Participant: - ...Wadekar...priya...Subhash.....

Class: - ...T.Y.: Bsc..... Roll No:34.....

Sr. No.	Particulars	Excellent	Good	Average
1	Content of Workshop compared with your expectations?		✓	
2	The content level of Workshop?	✓		
3	The workshop exposed you to new knowledge and practices?	✓		
4	Will you recommend this workshop to your friends?	✓		
5	Were objectives of workshop clear to you?		✓	
6	Your knowledge about the soft skills before attending the workshop.		✓	
7	Your knowledge about the soft skills after attending the workshop.	✓		

Please comment on the how workshop was conducted and give suggestions for improvement of workshop.

...workshop content was very informative & providing deep information & understanding of subject matter.





संस्थापक-अध्यक्ष
स्व. माहेबराव वि. बुट्टेपाटील
मा. आमदार, खेड

सावित्रीबाई फुले पुणे विद्यापीठ संलग्न आयडी. नं. पुणे / पीएन. / अएएससी. / ०३६ / १९७७
कनिष्ठ महाविद्यालय कोड नं. जे. ११.०६.००१ एच सी डि. सी कोड नं. - पी-५७



॥ प्रज्वालितो ज्ञानमयः प्रदीपः ॥

खेड तालुका शिक्षण प्रसारक मंडळाचे



Website : www.hrmrajgurunagar.com
Email : hrmrajguru@yahoo.com

हुतात्मा राजगुरु महाविद्यालय

कार्यालय : (०२९३५)२२२०९९

(कला, विज्ञान व वाणिज्य)
राजगुरुनगर, ता.खेड, जि.पुणे ४१०५०५
नेक पुनरमानांकीत " च + + + "

प्राचार्य- डॉ. शिरीष एम. पिंगळे
एच.एम्.सी.एच.डी.

Date: 03/02/2025

Ref. No. - 637/24-25

Mrs. Akashta Kanhurkar/ Shinde,
Chairwomen, Prerana Social Foundation,
Moshi, Tal.- Khed, Dist.- Pune.

Subject: - Thankful to delivered a special guest lecture...

Respected Madam,

We are very much grateful to you for accepting our invitation and visiting our Department of Zoology, Hutatma Rajguru Mahavidyalaya, Rajgurunagar, dated on 7th and 8th February 2025 at 1:00 pm to 5:00 pm. Your valuable lecture and guidance on the concerned topic have proved very fruitful to our students.

We are looking forward for same co-operation in future.

Prof. D. N. Birkhade
Head, Department of Zoology

Dr. S. S. Pingale
Principal



Founder - President
Late Sahebrao V. Buttepatil
Ex.M.L.A.,Khed

Savitribai Phule Pune University Affiliation ID. No. PU/PN/ASC/036/1977
Jr. College Code No.: J-11.08.001 M.C.V.C. Code No.: P-057



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K.T.S.P. Mandal's



Website : www.hrmrajgurunagar.org
Email : hrmrajguru@yahoo.co

HUTATMA RAJGURU MAHAVIDYALAYA

Ph. : 02135-222099

ARTS, SCIENCE & COMMERCE
Rajgurunagar, Tal. Khed, Dist. Pune - 410505
NAAC Reaccredited B⁺⁺ Grade

* Principal
Dr. Shirish S. Pingale
M.Sc

Dr. Sudam Shinde,
SNG Institute of Management,
Peth, Tal. - Khed, Dist.- Pune.

Date: 05/02/2025
Ref. No: 655/24-25

Subject: - Request to deliver a special guest lecture on Interview Techniques and Mock Interview....

Respected Sir,

With reference to above subject, you are invited as a resource person to conduct the lecture on Interview Techniques and Mock Interview to T. Y. B.Sc. students.

The lecture is scheduled for 7th and 8th February 2025 at 1:00 pm to 5:00 pm, and will be held at Department of Zoology, Hutatma Rajguru Mahavidyalaya, Rajgurunagar.

Please accept the invitation and visit our college, we are looking towards for your positive response. Thanking you.

Prof. D. N. Birhade

Head, Department of Zoology
Department of Zoology
Hutatma Rajguru Mahavidyalaya
Rajgurunagar. 410505.

Dr. S. S. Pingale

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